

INFORMAL MINUTES

PLAYMOR TERRACE CONDOMINIUM ASSOCIATION BOARD OF DIRECTORS' MEETING JANUARY 12, 1995

AS THERE WAS NO QUORUM - THERE WAS NO CALL TO ORDER

Sam Goldberg
James Kleba

Board members Kathleen Winchester, Linda Coleman and Marilyn Dupree were absent.

Also in attendance were Jean Hewett of Curtis Management Company, Association Manager; and Carole Prewett, Recording Secretary.

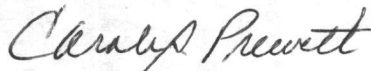
No homeowners were in attendance.

1. Property manager reviewed with Mr. Kleba and Mr. Goldberg bids received for repair/replacement work to be done for account #21. Mr. Kleba will poll Board members and ask for a vote of these bids. Jean Hewett will send Mr. Kleba the unanimous written consent for action without a meeting form. He will then inform the property manager of the decision of the Board.
2. Property manger reviewed with Mr. Kleba and Mr. Goldberg fence repairs needing to be done. Top Notch Construction and Maintenance, Inc., has completed a thorough report on the fence situation. Repair of the worse fences will be done first. Repair work will begin immediately. Cost of work to be done will not exceed \$1,000/per month.
3. Property manager reviewed with Mr. Kleba and Mr. Goldberg verbal complaints received via telephone from homeowner Art Dioli.
4. Property manager asked for approval to bill back invoice previously paid by Association for work done at 8118 Camino Tranquilo. Mr. Kleba and Mr. Goldberg approved.
5. Homeowner at 7928 Camino Tranquilo needs to excavate dirt from fence area before repairs can be started. Property manager will notify homeowner.

ADJOURNMENT

Informal meeting was adjourned at 7:55 p.m.

Respectfully submitted,



Carole S. Prewett
Recording Secretary